



Knowledge base
e **IVF**

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eRX User Guide – Comprehensive Version

By PracticeHwy.com, Inc.

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Support for eIVF

Get support and help in the use of eIVF from several sources:

- Send messages directly to eIVF Support through the **Contact Support** link on the eIVF Banner.
- You may also call or e-mail eIVF Support:
 - **(469) 565-2143**
 - Email: Support@eIVF.net

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eRX User Guide – Comprehensive Version

Overview

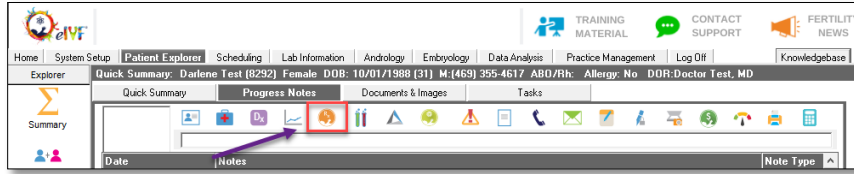
This guide will give users an overview of how to use eIVF's e-prescribing module. From creating medication orders to creating/editing prescription templates, this document offers a comprehensive overview of effectively using eIVF for e-prescribing needs. Each section will walk you through a step-by-step process that will enable you to better understand the workflow of this module for your practice. It is the role of the eRX Implementation Specialist to work with you throughout the training and implementation process.

Your Implementation Consultant will set up a phone conference for an initial "kick off" meeting with you and key individuals involved in the project. Some of the topics that will be discussed are the following:

1. Creating new prescriptions
2. Pharmacy selection
3. Sending controlled substances
4. Drug maintenance
5. Prescription Templates
6. eRX system setup

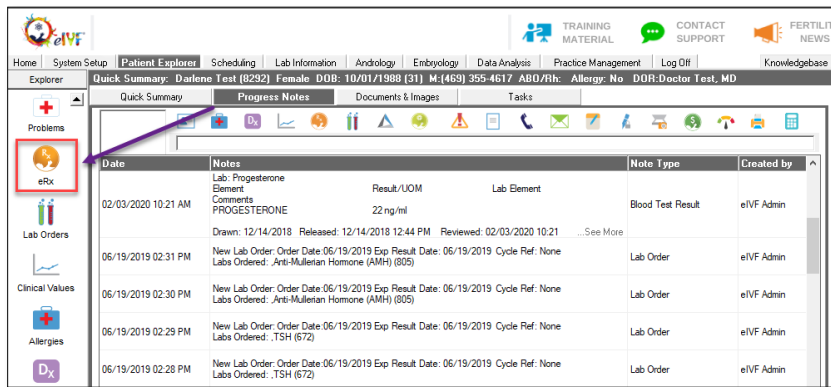
Creating a New Prescription

Option 1 – Click on the **eRX** icon on the horizontal menu –

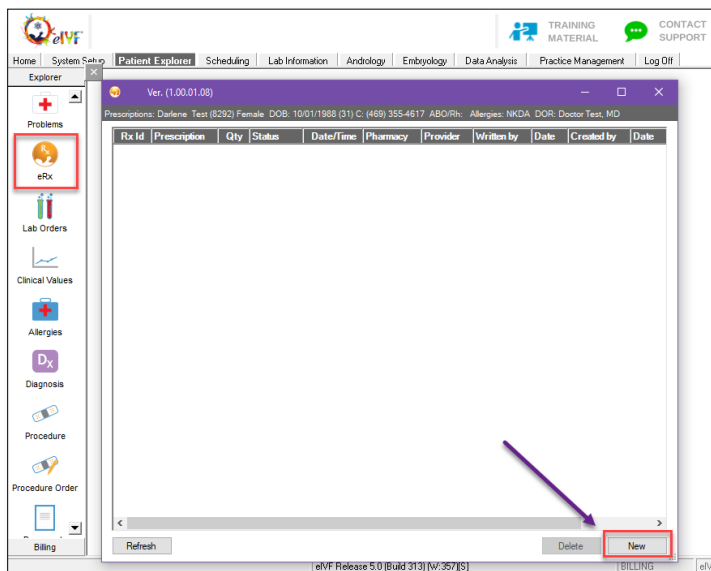


Option 2 –

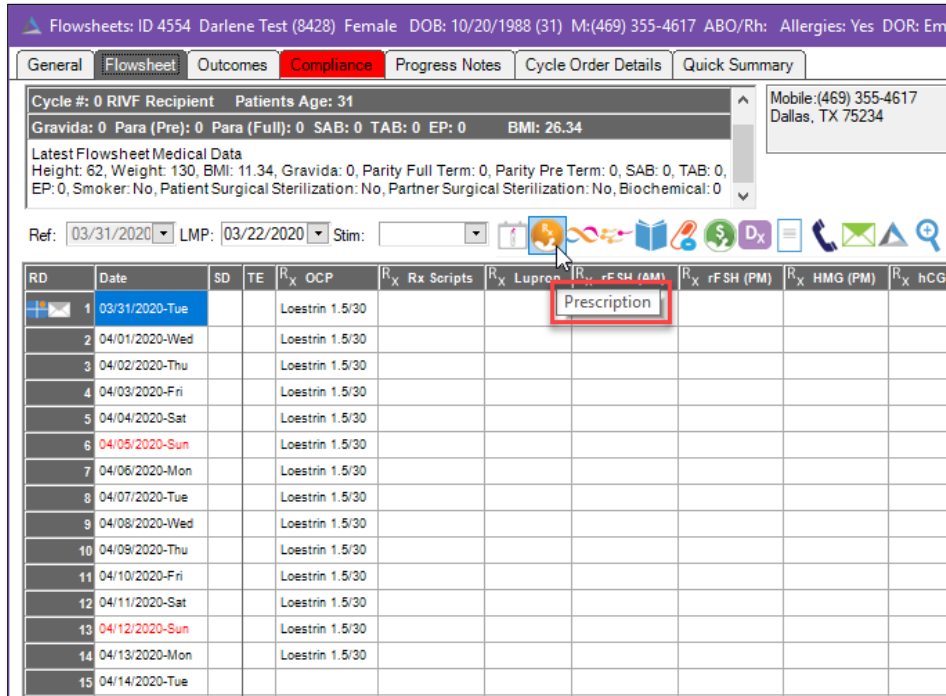
a. Click on the **eRX** icon on the vertical menu



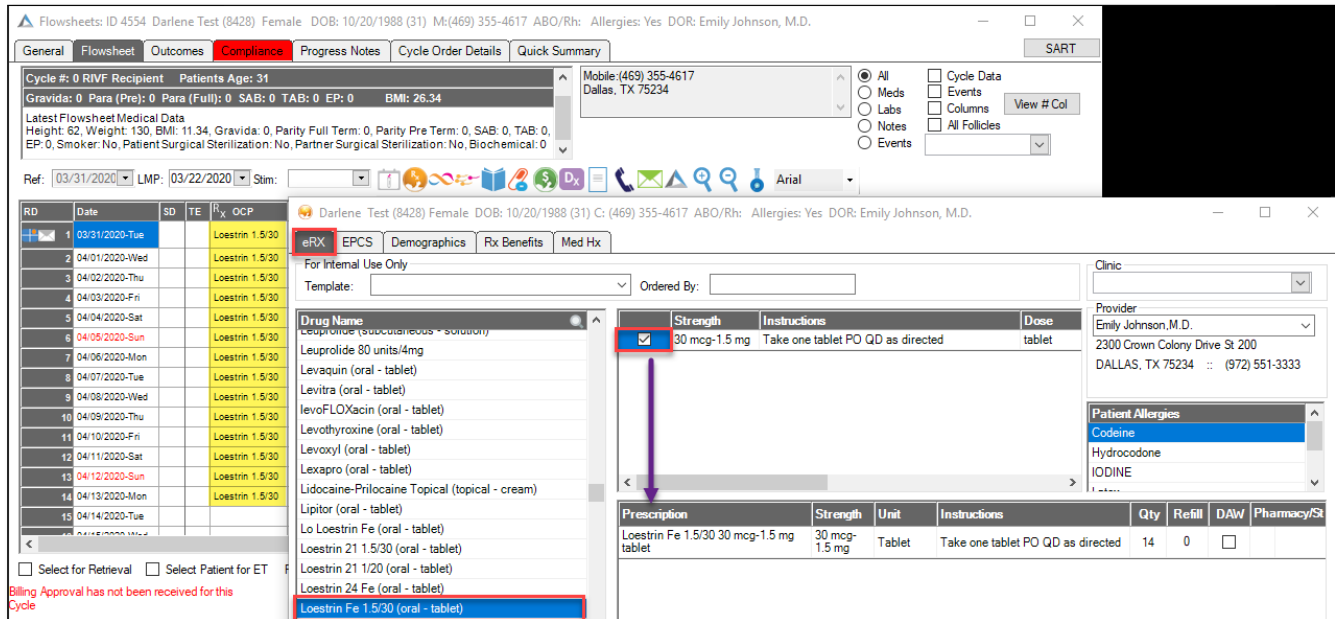
b. Click the **New** button on the bottom right of the screen –



Option 3 – Click on the **eRX** icon from within the Flowsheet –



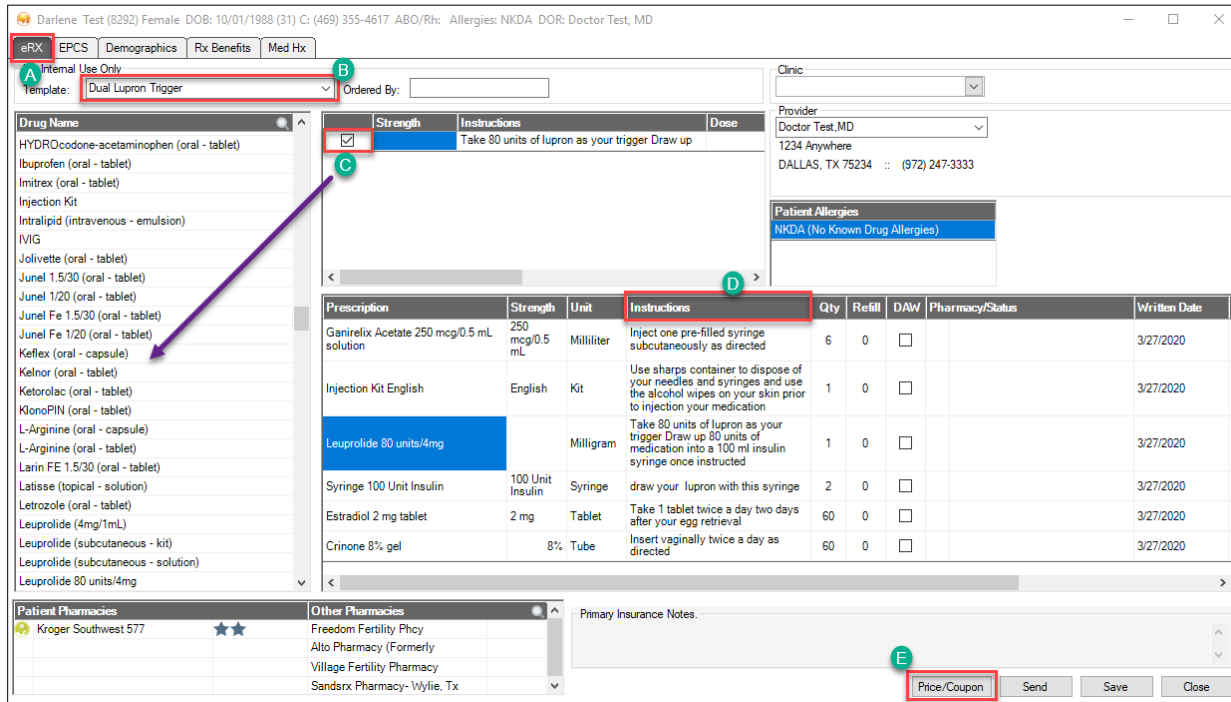
The *New Prescription* window will open for the user to create the prescription order –



New Prescription Screen

eRX

A. The new prescription screen defaults to the eRX tab.



- B. The **Template** dropdown will give the user the option to select pre-defined prescription templates to add to the order.
- C. Adding/removing prescriptions to the order can be completed by clicking in the check box once the drug has been selected from the **Drug Name** list.
- D. Enter appropriate instructions for the selected medication by clicking in the **Instructions** box.
- E. Click on the **Price/Coupon** button to obtain estimated pricing made available by current eIVF Partner Pharmacies –

Drugs	Glen Rock	MDR Pharmacy	SMP	eIVF Test Pharmacy	Mandell's Pharmacy
Ganirelix Acetate 250 mcg/0.5 mL solution	\$771.00	\$779.22	\$1,277.34	\$1,301.94	\$1,301.94
Injection Kit English					
Leuprolide 80 units/4mg		\$159.90			\$175.00
Syringe 100 Unit Insulin					
Estradiol 2 mg tablet				\$300,000.00	\$300,000.00
Crinone 8% gel					
Total	\$771.00	\$939.12	\$1,277.34	\$301,301.94	\$301,476.94

Pharmacy Selection

The **Pharmacy/Status** column will display a dropdown of the current pharmacies listed under *Patient Pharmacies*, as well as the eIVF Partner Pharmacies that are listed under *Other Pharmacies*.

Prescription	Strength	Unit	Instructions	Qty	Refill	DAW	Pharmacy/Status	Written Date	Notes
Ganirelix Acetate 250 mcg/0.5 mL solution	250 mcg/0.5 mL	Milliliter	Inject one pre-filled syringe subcutaneously as directed	6	0	<input type="checkbox"/>	Kroger Southwest 577	3/27/2020	
Injection Kit English	English	Kit	Use sharps container to dispose of your needles and syringes and use the alcohol wipes on your skin prior to injection your medication	1	0	<input type="checkbox"/>	Freedom Fertility Phcy	3/27/2020	
Leuprolide 80 units/4mg		Milligram	Take 80 units of Lupron as your trigger Draw up 80 units of medication into a 100 ml insulin syringe once instructed	1	0	<input type="checkbox"/>	Alto Pharmacy (Formerly	3/27/2020	
Syringe 100 Unit Insulin	100 Unit Insulin	Syringe	draw your lupron with this syringe	2	0	<input type="checkbox"/>	Village Fertility Pharmacy	3/27/2020	
Estradiol 2 mg tablet	2 mg	Tablet	Take 1 tablet twice a day two days after your egg retrieval	60	0	<input type="checkbox"/>	Sandsrx Pharmacy- Wylie, Tx	3/27/2020	
Crinone 8% gel	8%	Tube	Insert vaginally twice a day as directed	60	0	<input type="checkbox"/>		3/27/2020	
Reclipsen 0.15 mg-0.03 mg tablet	0.15 mg-0.03 mg	Tablet	Take 1 tablet PO BID	14	0	<input type="checkbox"/>		3/27/2020	

Patient Pharmacies	Other Pharmacies	Primary Insurance Notes
Kroger Southwest 577	Freedom Fertility Phcy	
	Alto Pharmacy (Formerly	
	Village Fertility Pharmacy	
	Sandsrx Pharmacy- Wylie, Tx	

Users have the ability to select multiple pharmacies within the same prescription order.

Prescription	Strength	Unit	Instructions	Qty	Refill	DAW	Pharmacy/Status	Written Date	Notes
Ganirelix Acetate 250 mcg/0.5 mL solution	250 mcg/0.5 mL	Milliliter	Inject one pre-filled syringe subcutaneously as directed	6	0	<input type="checkbox"/>	Freedom Fertility Phcy	3/27/2020	
Injection Kit English	English	Kit	Use sharps container to dispose of your needles and syringes and use the alcohol wipes on your skin prior to injection your medication	1	0	<input type="checkbox"/>	Alto Pharmacy (Formerly Scriptdash)	3/27/2020	
Leuprolide 80 units/4mg		Milligram	Take 80 units of Lupron as your trigger Draw up 80 units of medication into a 100 ml insulin syringe once instructed	1	0	<input type="checkbox"/>	Village Fertility Pharmacy	3/27/2020	
Syringe 100 Unit Insulin	100 Unit Insulin	Syringe	draw your lupron with this syringe	2	0	<input type="checkbox"/>	Freedom Fertility Phcy	3/27/2020	
Estradiol 2 mg tablet	2 mg	Tablet	Take 1 tablet twice a day two days after your egg retrieval	60	0	<input type="checkbox"/>	Sandsrx Pharmacy- Wylie, Tx	3/27/2020	
Crinone 8% gel	8%	Tube	Insert vaginally twice a day as directed	60	0	<input type="checkbox"/>	Kroger Southwest 577	3/27/2020	
Reclipsen 0.15 mg-0.03 mg tablet	0.15 mg-0.03 mg	Tablet	Take 1 tablet PO BID	14	0	<input type="checkbox"/>	Kroger Southwest 577	3/27/2020	

Patient Pharmacies	Other Pharmacies	Primary Insurance Notes
Kroger Southwest 577	Freedom Fertility Phcy	
	Alto Pharmacy (Formerly	
	Village Fertility Pharmacy	
	Sandsrx Pharmacy- Wylie, Tx	

Pharmacy Search

If the desired pharmacy is not displayed under *Patient Pharmacies* or *Other Pharmacies*, users have the ability to search by clicking on the magnifying next to the *Other Pharmacies* header.

Prescription	Strength	Unit	Instructions	Qty	Refill	DAW
Ganirelix Acetate 250 mcg/0.5 mL solution	250 mcg/0.5 mL	Milliliter	Inject one pre-filled syringe subcutaneously as directed	6	0	<input type="checkbox"/>
Injection Kit English	English	Kit	Use sharps container to dispose of your needles and syringes and use the alcohol wipes on your skin prior to injection your medication	1	0	<input type="checkbox"/>
Leuprolide 80 units/4mg		Milligram	Take 80 units of Lupron as your trigger Draw up 80 units of medication into a 100 ml insulin syringe once instructed	1	0	<input type="checkbox"/>
Syringe 100 Unit Insulin	100 Unit Insulin	Syringe	draw your Lupron with this syringe	2	0	<input type="checkbox"/>
Estradiol 2 mg tablet	2 mg	Tablet	Take 1 tablet twice a day two days after your egg retrieval	60	0	<input type="checkbox"/>
Crinone 8% gel	8%	Tube	Insert vaginally twice a day as directed	60	0	<input type="checkbox"/>
Reclipsen 0.15 mg-0.03 mg tablet	0.15 mg-0.03 mg	Tablet	Take 1 tablet PO BID	14	0	<input type="checkbox"/>

Patient Pharmacies	Other Pharmacies	Primary Insurance Notes.
Kroger Southwest 577 ★★	Freedom Fertility Phcy	
	Alto Pharmacy (Formerly	
	Village Fertility Pharmacy	
	Sandsrx Pharmacy- Wylie, Tx	

The search window will appear for the desired pharmacy parameters to be entered.

Search Pharmacy Ver. (1.00.01.08)

Specialty: Name: City: State: Zip:

Pharmacy Info

Cvs Pharmacy # 5260
 3401 W. Walnut Hill Ln.
 Irving, TX 75038
 Work: (972) 443-0694
 Fax: (972) 443-0696
 Specialty:

Cvs Pharmacy # 0015
 5500 N. Macarthur Blvd.
 Irving, TX 75038
 Work: (972) 518-1384
 Fax: (972) 518-1450
 Specialty:

Other Recommend/Mandate Pharmacies

Aetna Rx Home Delivery 2528 Nw 19Th Street Pompano Beach, FL 33069 Work: (800) 227-5720

Careplus Specialty Program 105 Mall Boulevard Monroeville, PA 15146 Work: (800) 849-5128

Pbma Mail Order Service 6 Drug Drive Paris, IL 61944 Work: (800) 555-1212

Pbmc Mail Order Service 2000 Green Street Chicago, IL 60601 Work: (800) 555-1212

Select Cancel

Once the prescription order is complete, users have the option to **Send** the prescriptions or they are able to **Save** the order to be sent at a later date/time.

The screenshot displays the eRX software interface for a patient named Darlene Test. The patient information at the top includes: Darlene Test (8428) Female, DOB: 10/20/1988 (31), C: (469) 355-4617, ABO/Rh: Allergies: Yes, DOR: Emily Johnson, M.D.

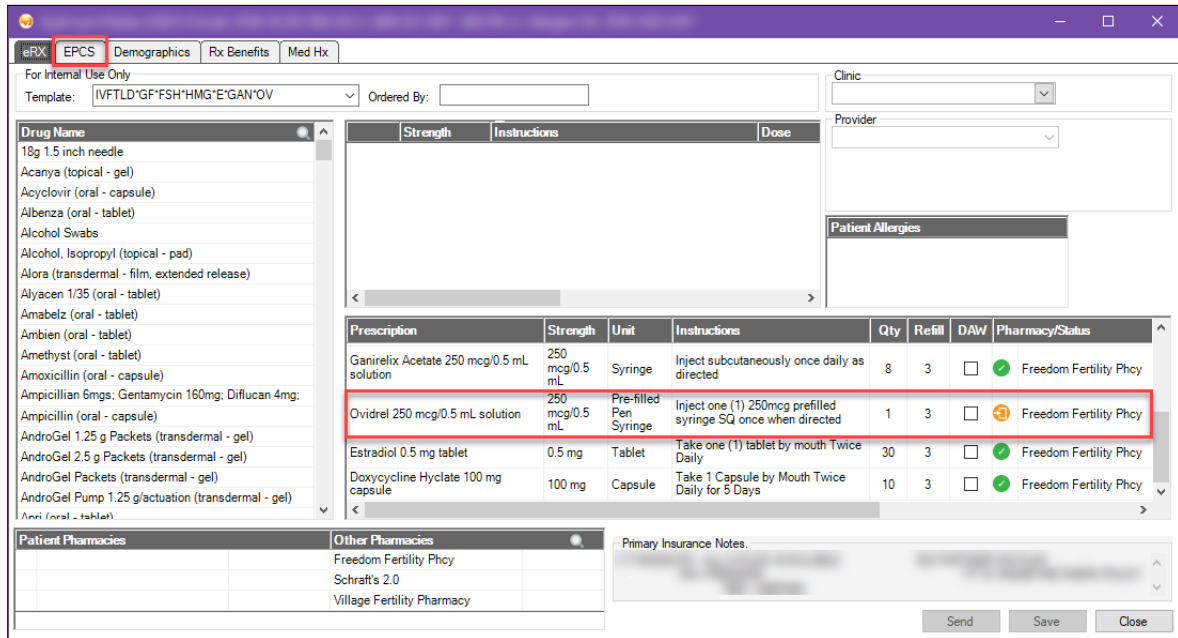
The interface is divided into several sections:

- Top Bar:** eRX, EPCS, Demographics, Rx Benefits, Med Hx.
- Form Fields:**
 - For Internal Use Only: Template: Dual Lupron Trigger, Ordered By: [empty]
 - Clinic: [empty]
 - Provider: Emily Johnson, M.D., 2300 Crown Colony Drive St 200, DALLAS, TX 75234 :: (972) 551-3333
 - Patient Allergies: Codeine, Hydrocodone, IODINE
- Drug List:** A scrollable list of drug names on the left side.
- Prescription Table:**

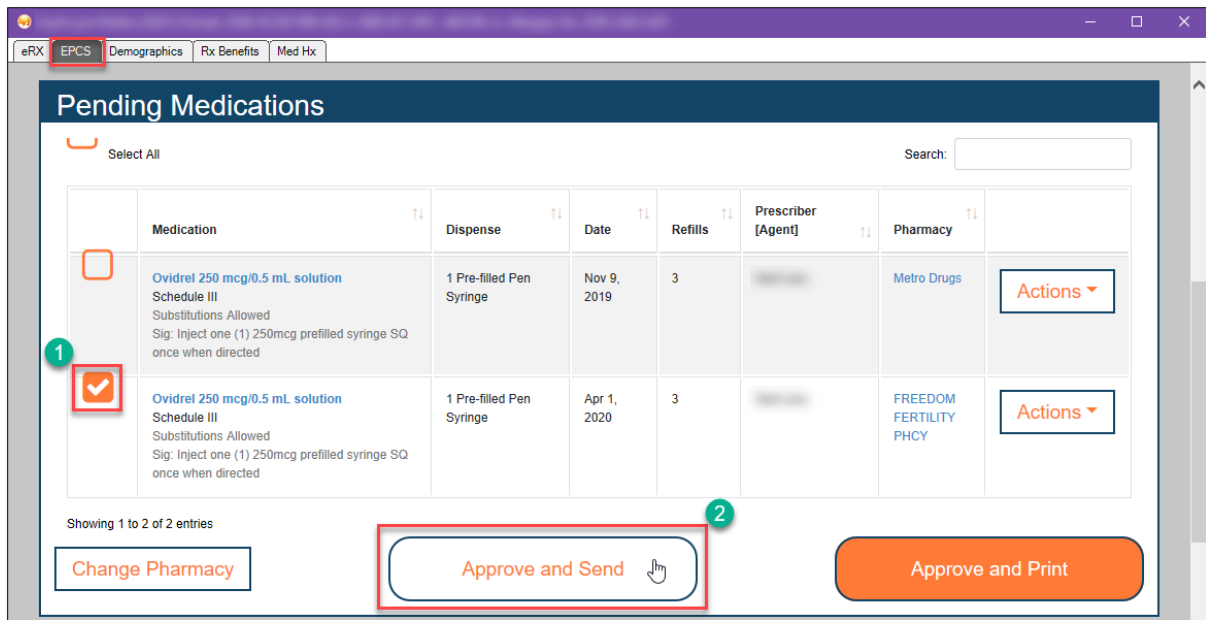
Prescription	Strength	Unit	Instructions	Qty	Refill	DAW	Pharmacy/Status
Ganirelix Acetate 250 mcg/0.5 mL solution	250 mcg/0.5 mL	Milliliter	Inject one pre-filled syringe subcutaneously as directed	6	0	<input type="checkbox"/>	Freedom Fertility Phcy
Injection Kit English	English	Kit	Use sharps container to dispose of your needles and syringes and use the alcohol wipes on your skin prior to injection your medication	1	0	<input type="checkbox"/>	Alto Pharmacy (Formerly Scriptdash)
Leuprolide 80 units/4mg		Milligram	Take 80 units of lupron as your trigger. Draw up 80 units of medication into a 100 ml insulin syringe once instructed	1	0	<input type="checkbox"/>	Village Fertility Pharmacy
Syringe 100 Unit Insulin	100 Unit Insulin	Syringe	draw your lupron with this syringe	2	0	<input type="checkbox"/>	Freedom Fertility Phcy
Estradiol 2 mg tablet	2 mg	Tablet	Take 1 tablet twice a day two days after your egg retrieval	60	0	<input type="checkbox"/>	Sandsrx Pharmacy- Wylie, Tx
Crinone 8% gel	8%	Tube	Insert vaginally twice a day as directed	60	0	<input type="checkbox"/>	Sandsrx Pharmacy- Wylie, Tx
- Bottom Panel:**
 - Patient Pharmacies: Cvs Pharmacy # 5260
 - Other Pharmacies: Freedom Fertility Phcy, Alto Pharmacy (Formerly), Village Fertility Pharmacy, Sandsrx Pharmacy- Wylie, Tx
 - Primary Insurance Notes: [empty]
 - Buttons: Price/Coupon, **Send**, **Save**, Close. The 'Send' and 'Save' buttons are highlighted with red boxes, and purple arrows point to them from the table above.

EPCS

The **EPCS** tab (*Electronic Prescriptions for Controlled Substances*) is the page in which providers are able to send their controlled substance through the *Two Factor Authentication Process**.

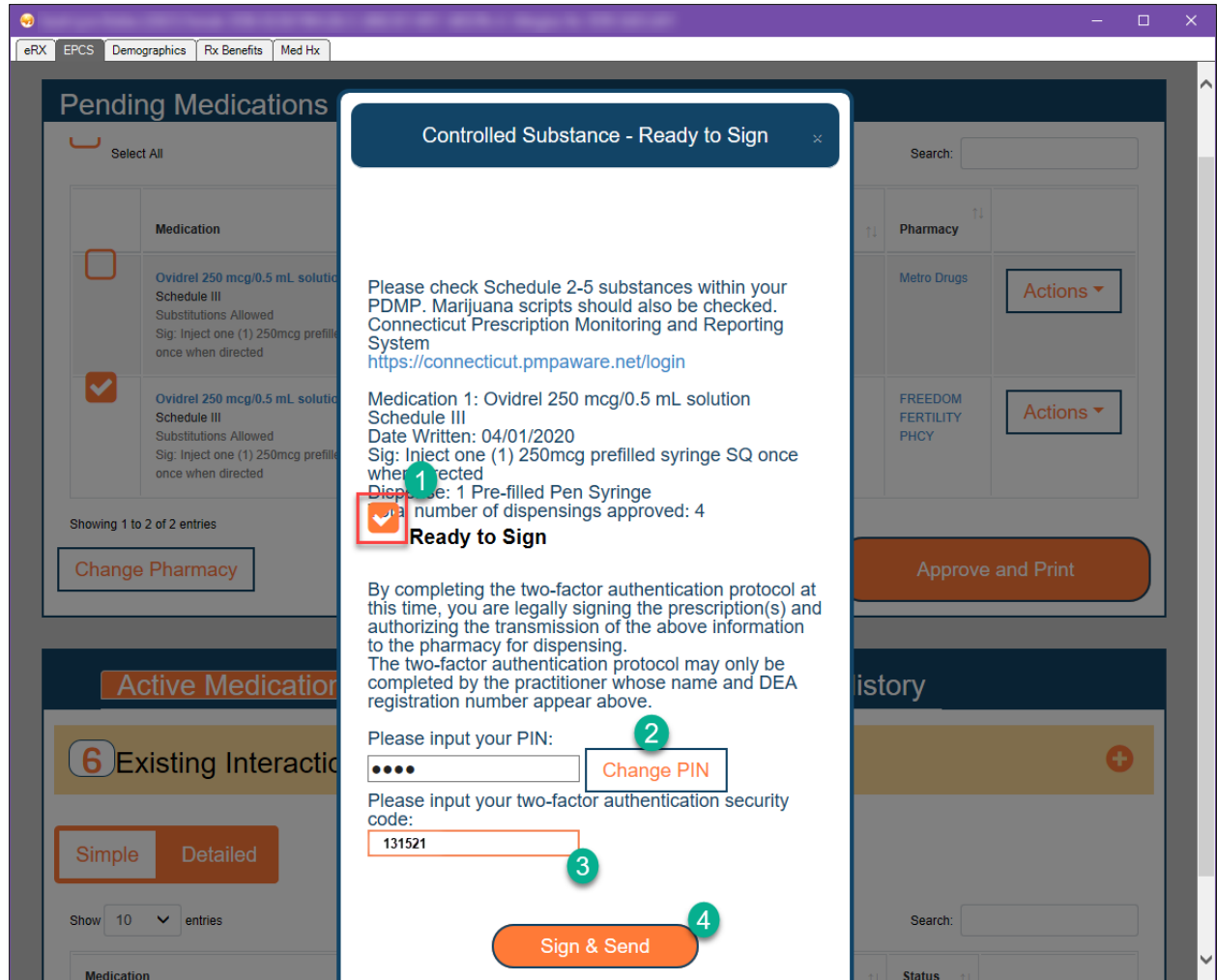


Once the provider is in the EPCS tab, they will click in the check box of the desired medication and click on the **Approve and Send** button.



The **Controlled Substance – Ready to Sign** window will open to finalize sending the controlled prescription –

1. Click in the **Ready to Sign** check box.
2. Enter the pre-set PIN number that is unique to each provider (the option to *change PIN* is also available on this screen if desired).
3. Enter the Two-Factor Authentication security code that is provided through the **DUO Token** or **DUO Mobile App** (displayed below).
4. Click on **Sign & Send** to send the prescription.



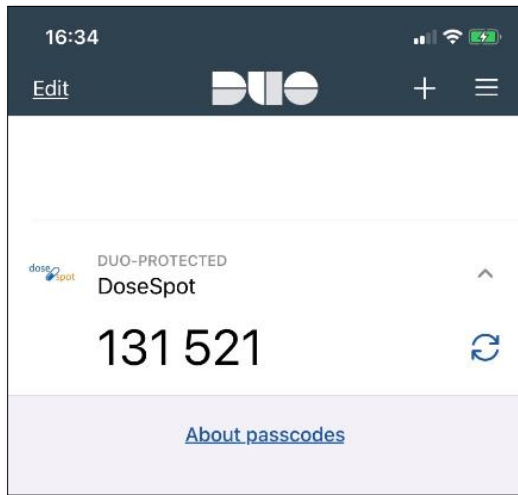
NOTE: HCG prescriptions, both brand and generic forms, are considered controlled substances in the following states and require Two-Factor Authentication: *California, Colorado, Connecticut, Minnesota, Nevada, New York, North Carolina, Pennsylvania, Rhode Island, and West Virginia*. Data provided as of April 2020.

Two-Factor Authentication

During the Two Factor Authentication setup process, providers select one of two options to receive the security code to input when sending controlled substances –

Option 1 – DUO Mobile

Providers will receive the 6-digit number via the DUO Mobile App when selected. The security code is valid for 60 seconds.



Option 2 – DUO Token

Providers will receive the 6-digit number via the DUO Token when clicking the **ON** button. The security code is valid for 60 seconds.



* Please refer to the **eRX Provider Setup User Guide** to obtain the appropriate steps to begin the Identity Proofing and Two-Factor Authentication process required by the DEA (Drug Enforcement Administration) for sending Controlled Substances.

Demographics

This tab provides the information that will be transmitted to the pharmacy electronically. This information will need to be updated when Patient Demographics is updated in the patient chart.

Setting a **Patient's Preferred Pharmacy** can be completed from the *Demographics* screen or from the *Patient Portal*.

Darlene Test (8428) Female DOB: 10/20/1988 (31) C: (469) 355-4617 ABO/Rh: Allergies: Yes DOR: Emily Johnson, M.D.

eRX EPCS **Demographics** Rx Benefits Med Hx

Prefix: First Name: Middle Name: Last Name: Suffix:
Darlene Test

General Info
Address: 4321 Test Drive
City: Dallas
State: TX Zip: 75234
DOB: 10/20/1988 Gender: Female

Patient's Preferred Pharmacies From Portal

+ Pharmacy Info

Phone Type	Phone	Ext
Cell	(469) 355-4617	

Insurance Carrier	Coverage	Policy No.	Start Date
SELF PAY	Primary		05/10/2019

Ref No	Reason	Auth No	Start Date	End Date	Balance
--------	--------	---------	------------	----------	---------

Save

Profile FAQ Log Out
eIVF Billing Demo Welcomes Abbie Test, MD
Display my information

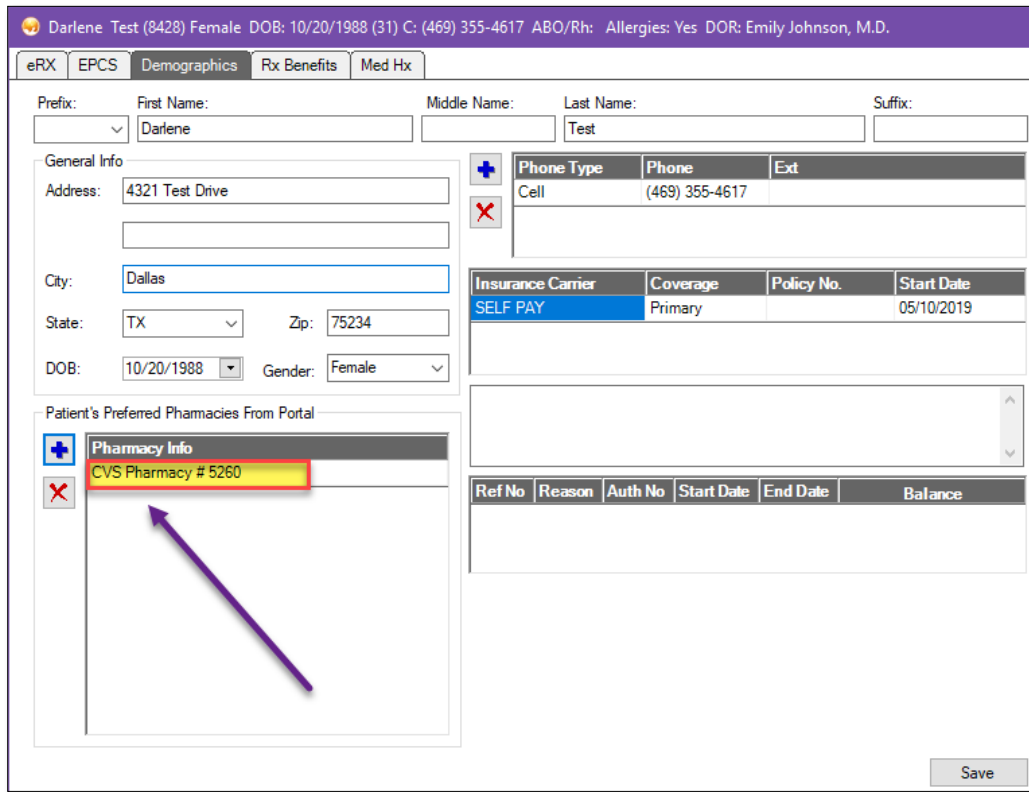
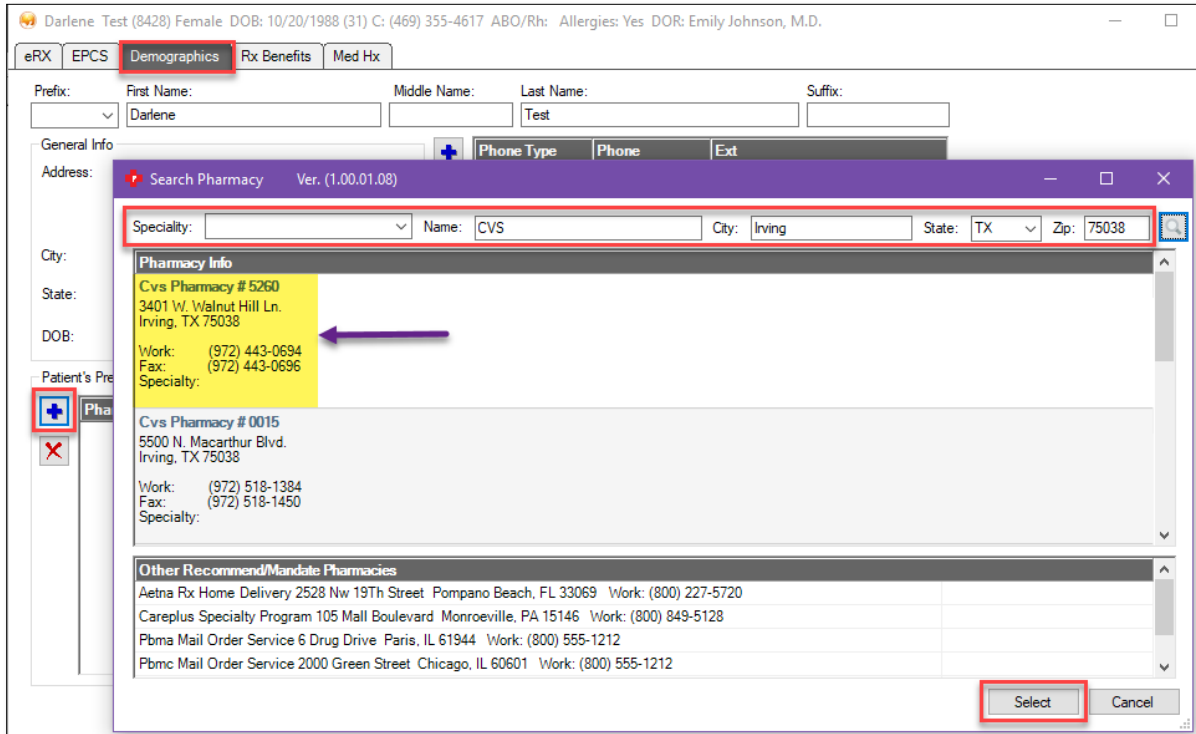
Select Language

Home Lab Results Flowsheet History Prescriptions Documents Messages Billing

GO to my SCHEDULE

Friday April 03

By clicking on the **blue +**, the **Search Pharmacy** window will appear for the user to make the appropriate selection.



Rx Benefits

The user is able to check the patient's medication benefits based on the options that are currently selected in the prescription order. The system retrieves the information provided by the patient's insurance carrier, such as *Formulary Status*, *Therapeutic Alternatives*, and *Copay Tier*.

The screenshot displays the 'Rx Benefits' window. The 'Formulary' section lists two prescriptions:

- Prescription: Ganirelix™ Acetate 250 mcg/0.5 mL solution** (highlighted with a red box).
 - Formulary Status: Non Formulary
 - Therapeutic Alternatives of Ganirelix™ Acetate 250 mcg/0.5 mL solution:
 - Cetrotide™ 0.25 Mg (Subcutaneous - Powder For Injection) Preferred Level 1
- Prescription: Crinone™ 8% gel** (highlighted with a red box).
 - Formulary Status: Non Formulary
 - Therapeutic Alternatives of Crinone™ 8% gel:
 - Camila 0.35 Mg (Oral - Tablet) Preferred Level 1
 - Depo-Provera Contraceptive™ 150 Mg/M L (Intramuscular - Suspension) Preferred Level 1
 - Depo-Provera™ 400 Mg/M L (Intramuscular - Suspension) Preferred Level 1

NOTE: The system does not manipulate any data on this screen; it retrieves what has been made available from the insurance carrier entered in the patient's chart.

Med Hx

The Medication History tab provides the medication history for the patient, based on the prescriptions that were paid for by the current insurance carrier that is listed in their chart.

In order to retrieve this data, the user will need to click on the **Patient has given consent to retrieve medication history** button on the bottom right of the screen.

We strongly encourage your practice to have a consent created to have the patient sign if you will be using this feature in your daily workflow. We recommend that this process be properly documented in the patient's chart.

Payer	Medication Status	Prescription Status	Display Name	Quantity	Dispense Units	Refills	Days Supply	Schedule	No Substitution	Date Last Filled	Date Written
PBMF			Ciprodex Otic Suspension	7.50	Milliliters	0	7	0	false	3/31/2020	
PBMF			Cefdinir 125 MG/5 ML suspension	200.00	Milliliters	0	10	0	false	3/30/2020	
PBMF			ERYthromycin 0.5% ophthalmic ointment	3.50	Grams	0	7	0	false	2/1/2020	
PBMF			Amoxicillin 125 MG/5 ML suspension	150.00	Milliliters	1	10	0	false	4/1/2020	
PBMF			Amoxicillin 125 MG/5 ML suspension	150.00	Milliliters	1	10	0	false	3/29/2020	

NOTE: The system does not manipulate any data on this screen; it retrieves what has been made available from the insurance carrier entered in the patient's chart.

eRX – System Setup

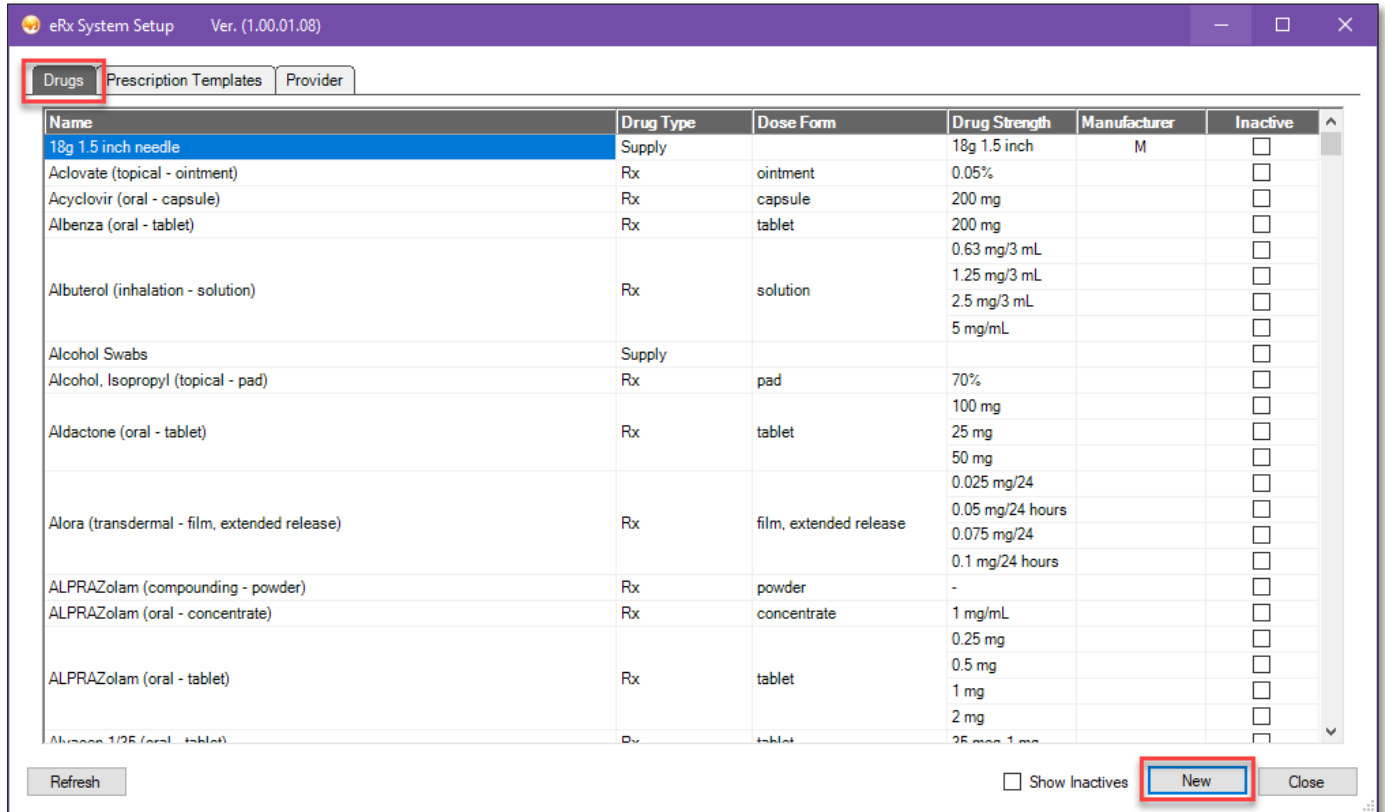
The user is able to manage the Drug List and Prescription Templates from System Setup, if they have been given access through *Application Access*.

The screenshot displays the eRX System Setup application window. The main menu includes Home, System Setup, Patient Explorer, Scheduling, Lab Information, Andrology, Embryology, Data Analysis, Practice Management, Log Off, and Knowledgebase. The left sidebar contains various navigation options, with 'Drugs' highlighted. The main content area shows a table of drugs with columns for Name, Drug Type, Dose Form, Drug Strength, Manufacturer, and Inactive. The 'eRX' icon in the sidebar is also highlighted.

Name	Drug Type	Dose Form	Drug Strength	Manufacturer	Inactive
18g 1.5 inch needle	Supply		18g 1.5 inch	M	<input type="checkbox"/>
Aclobrate (topical - ointment)	Rx	ointment	0.05%		<input type="checkbox"/>
Acyclovir (oral - capsule)	Rx	capsule	200 mg		<input type="checkbox"/>
Albenza (oral - tablet)	Rx	tablet	200 mg		<input type="checkbox"/>
Albuterol (inhalation - solution)	Rx	solution	0.63 mg/3 mL		<input type="checkbox"/>
			1.25 mg/3 mL		<input type="checkbox"/>
			2.5 mg/3 mL		<input type="checkbox"/>
Alcohol Swabs	Supply		5 mg/mL		<input type="checkbox"/>
Alcohol, Isopropyl (topical - pad)	Rx	pad	70%		<input type="checkbox"/>
Aldactone (oral - tablet)	Rx	tablet	100 mg		<input type="checkbox"/>
			25 mg		<input type="checkbox"/>
Alora (transdermal - film, extended release)	Rx	film, extended release	50 mg		<input type="checkbox"/>
			0.025 mg/24		<input type="checkbox"/>
			0.05 mg/24 hours		<input type="checkbox"/>
ALPRAZolam (compounding - powder)	Rx	powder	0.075 mg/24		<input type="checkbox"/>
			0.1 mg/24 hours		<input type="checkbox"/>
ALPRAZolam (oral - concentrate)	Rx	concentrate	1 mg/mL		<input type="checkbox"/>
ALPRAZolam (oral - tablet)	Rx	tablet	0.25 mg		<input type="checkbox"/>
			0.5 mg		<input type="checkbox"/>
			1 mg		<input type="checkbox"/>
Alprazolam 1/25 (oral - tablet)	Rx	tablet	2 mg		<input type="checkbox"/>
	Rx	tablet	25 mg		<input type="checkbox"/>

Drugs

The Drugs tab allows the user to add new medications to the drug list by clicking on the **New** button at the bottom right of the window.



If the user is unable to locate the desired medication, please contact eIVF Support (Support@eIVF.net).

Type – RX

Under the **RX** type dropdown, the user is able to search for all medications that have active *National Drug Codes (NDCs)*, which are required for prescriptions to be sent electronically. Once the desired strength of the medication is selected, the user has the option to add *Instructions* by clicking on the **blue +**. Click **Save** to save the medication entry.

The screenshot shows the 'New Drug/Supply' application window with the following elements:

- Type:** A dropdown menu set to 'RX'.
- Name:** A text input field containing 'Follistim AQ Cartridge (subcutaneous - solution)'.
- Drug Name:** A list box showing 'Follistim AQ Cartridge (subcutaneous - solution)'.
- Drug Strength:** A table with the following data:

Display Name	Strength	NDC	Dose	Route	Dispense Unit	Generic N
Follistim AQ Cartridge 300 intl units	300 intl units	00052031	solution	subcutaneous	Milliliter	follicle
Follistim AQ Cartridge 600 intl units	600 intl units	00052031	solution	subcutaneous	Milliliter	follicle
Follistim AQ Cartridge 900 intl units	900 intl units	00052032	solution	subcutaneous	Milliliter	follicle

- Instructions:** A section with a blue '+' button and a red 'X' button. The text 'Instructions Details' and 'Administer as directed' is visible.
- Buttons:** 'Inactive' checkbox, 'Save', and 'Close' buttons.

Type – Supply

Under the **Supply** type, the user is able to free text the desired item after clicking on the **blue +**. The *Dispense Unit* dropdown will become available for the user to make the proper selection. Once the information has been properly entered, click **Save**.

The screenshot shows the 'New Drug/Supply' application window (Ver. 1.00.01.08). The 'Type' dropdown is set to 'Supply'. The 'Name' field is empty. The 'Supplies' table has one row: 'Tegaderm Patch' with 'Film' as the 'Dispense Unit'. A dropdown menu is open for the 'Dispense Unit' column, showing options: Film, Fluid Ounce, French, Gallon, Gram, and Gum. A callout box points to the '+' icon in the 'Description' column with the text: 'Single click in the Description box and free text the desired item'. The 'Save' button is highlighted with a red box. The 'Inactive' checkbox is unchecked.

Description	Dispense Unit
Tegaderm Patch	Film

Instructions:

Instructions Details

Inactive

Save Close

Type – Compound

Under the **Compound** type, the user is able to free text the desired medication after clicking on the **blue +**. The *Dispense Unit* dropdown will become available for the user to make the proper selection. The user will have the option of adding *Instructions* by clicking on the **blue +**. Once the information has been properly entered, click **Save**.

The screenshot displays the 'New Drug/Supply' application window (Ver. 1.00.01.08). At the top, the 'Type' is set to 'Compound' and the 'Name' field is empty. Below this, there are two main sections: 'Description' and 'Instructions'.

Description Section:

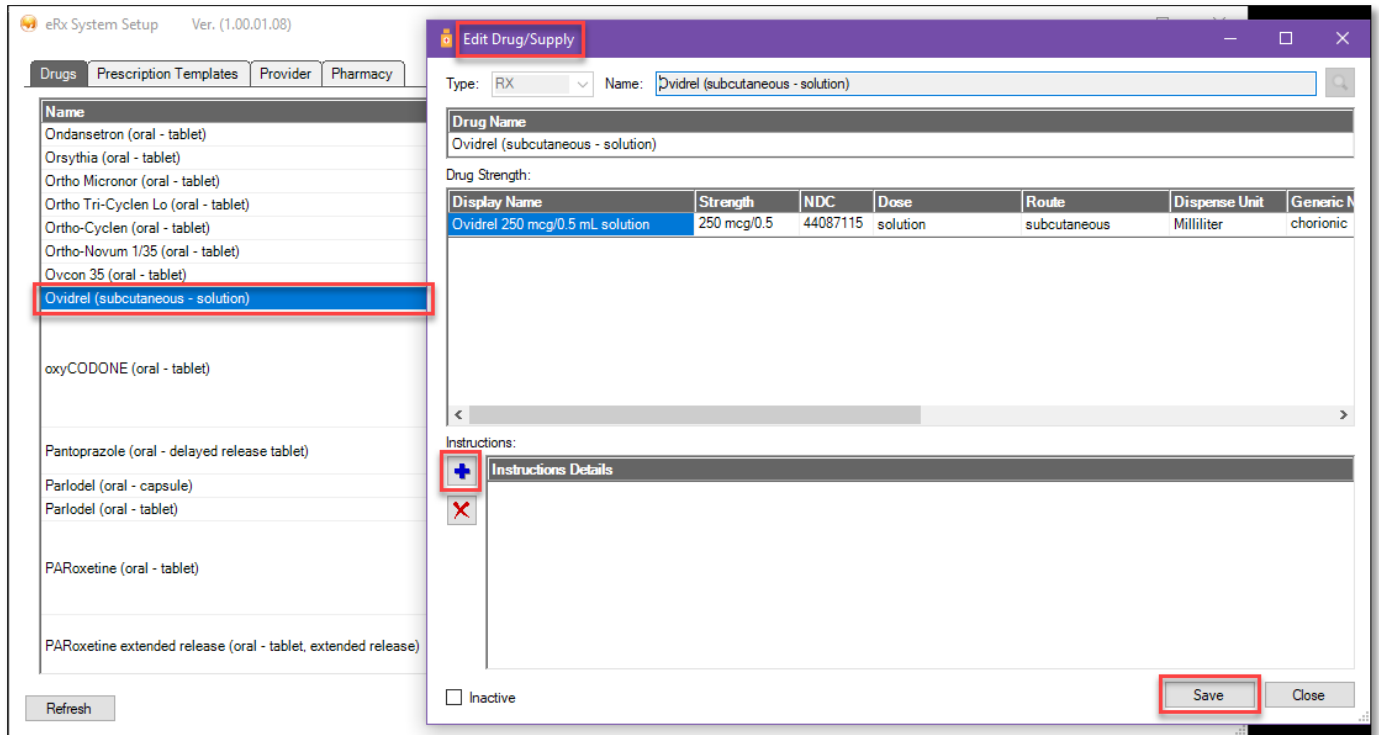
- A blue '+' icon is highlighted with a red box.
- The 'Description' field contains the text 'Lupron Trigger 4MG'.
- The 'Dispense Unit' dropdown menu is open, showing a list of options: Tray, Troche, Tube, Unspecified, Vial, and Wafer. The 'Vial' option is highlighted with a blue background and a red border.
- A callout box with a purple border and a pointer to the 'Description' field contains the text: 'Single click in the Description box and free text the desired medication'.

Instructions Section:

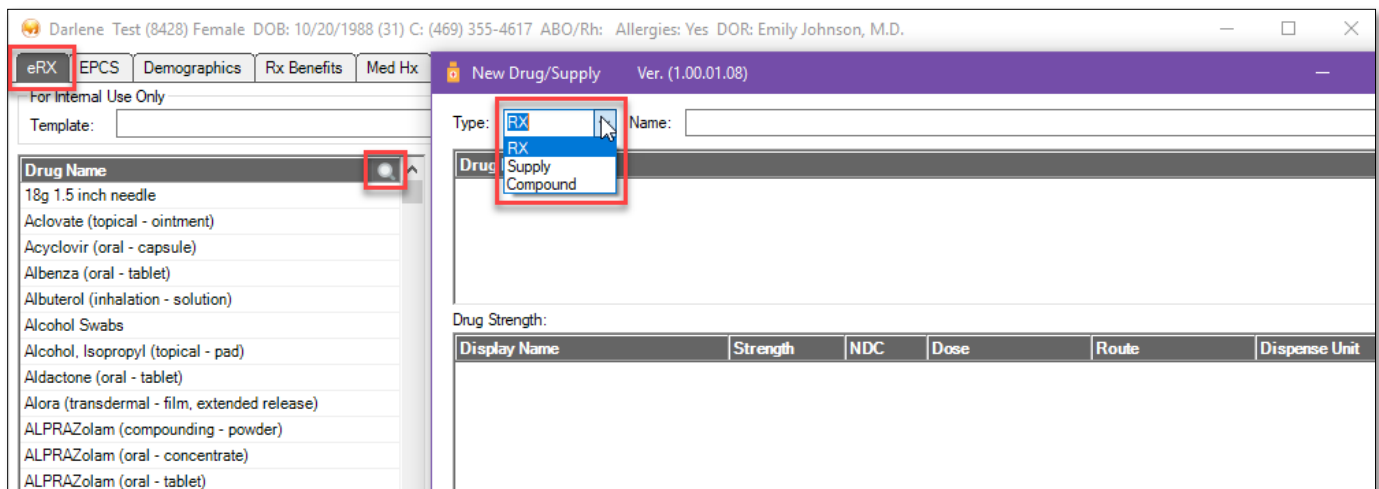
- A blue '+' icon is highlighted with a red box.
- The 'Instructions Details' field contains the text 'Administer as directed'.

At the bottom of the window, there is an 'Inactive' checkbox (unchecked) and two buttons: 'Save' (highlighted with a red box) and 'Close'.

The **Drugs** tab also allows the user to make edits to the existing medications/supplies in the drug list by double clicking on the line item, entering the desired information, and clicking **Save**.

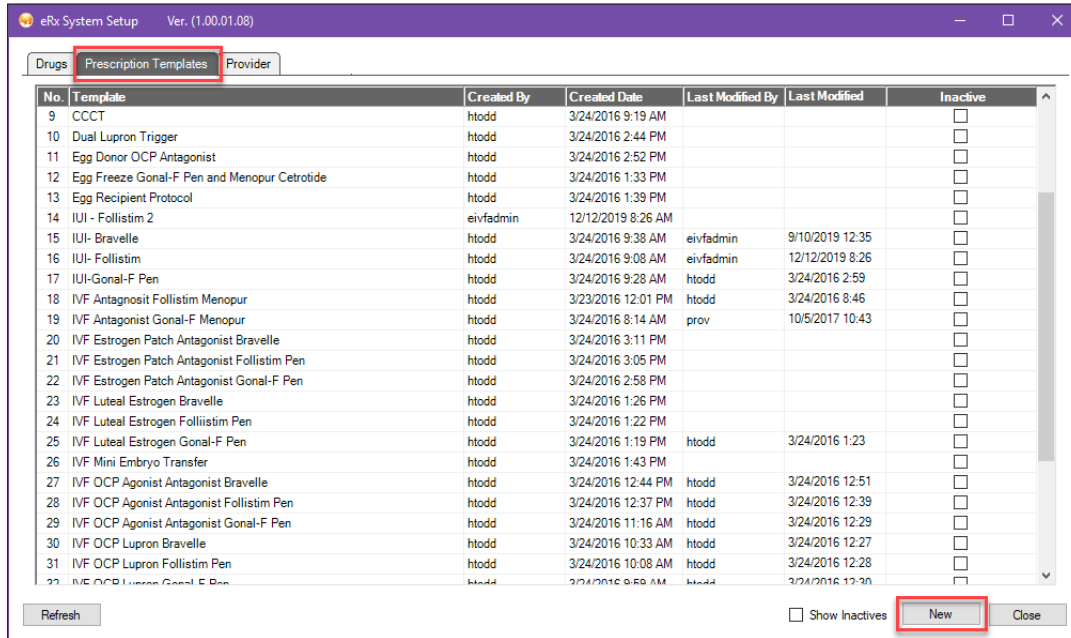


Users also have the ability of completing these steps through the **New Prescription window (eRX)**. Searching and adding RX/Supply/Compound options can be done by clicking on the magnifying glass as shown below.

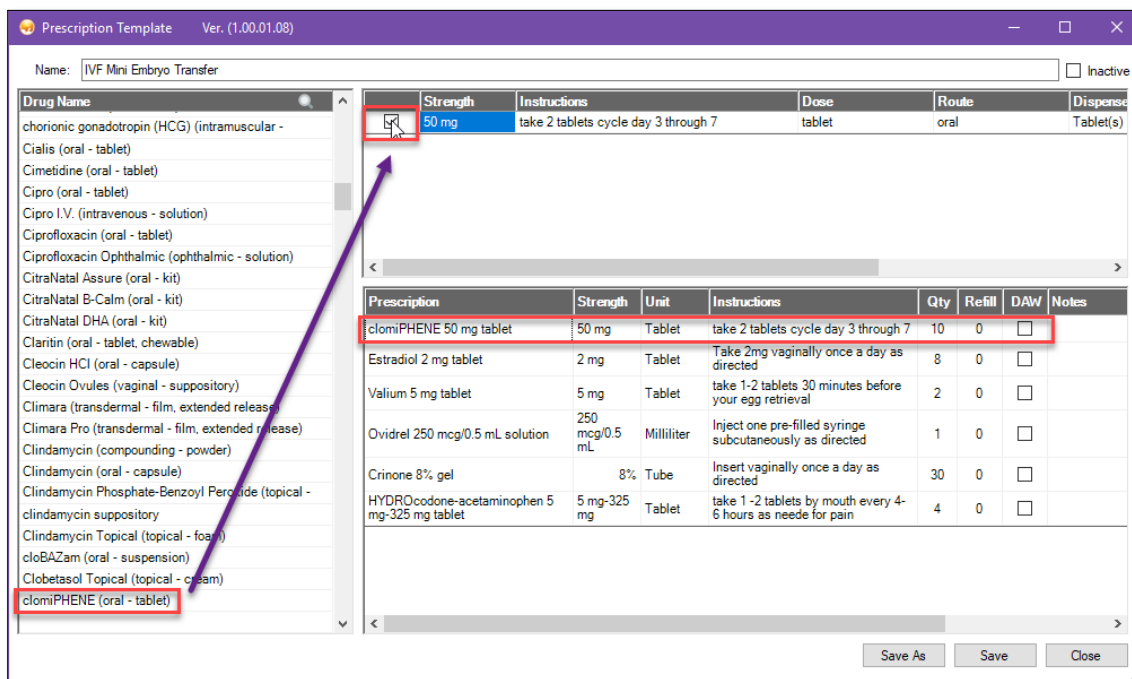


Prescription Templates

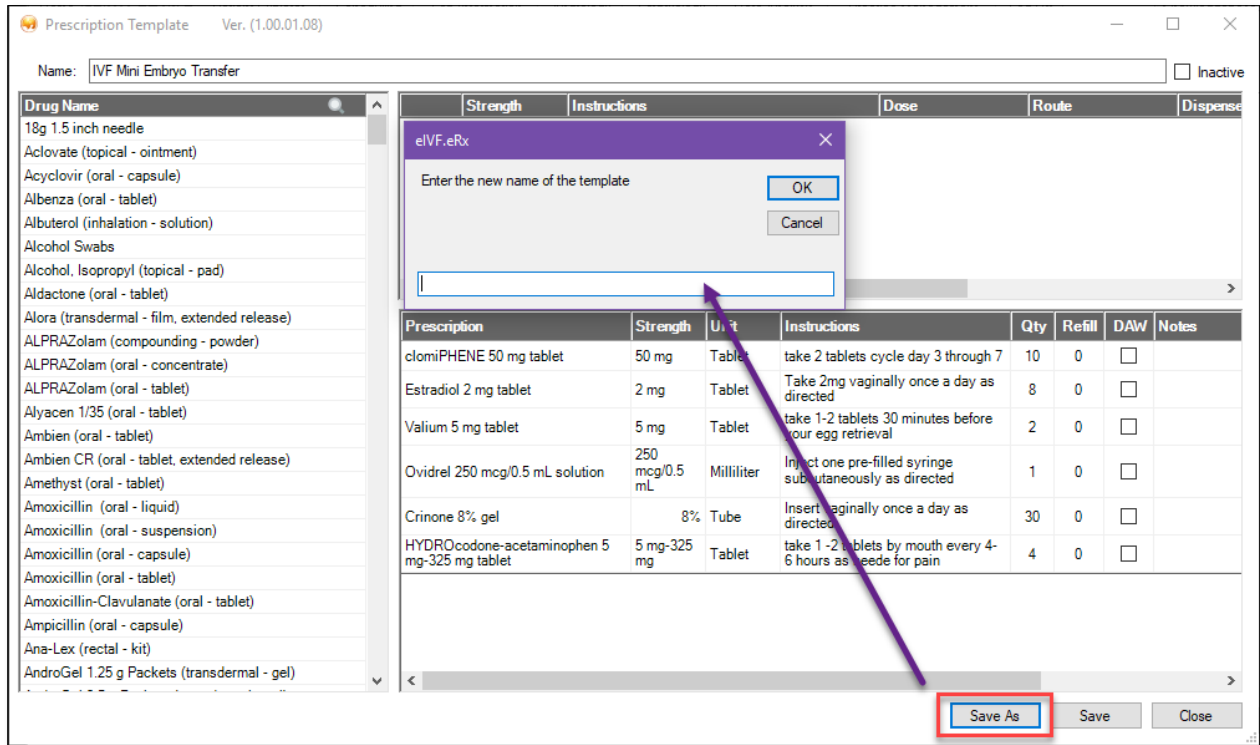
The user has the ability to create new Prescriptions Templates by clicking on the **New** button on the bottom right of the screen.



Items from the Drug Name list are added by single clicking on the item and clicking inside the check box to add it to the template. Items can be removed by unchecking the box.



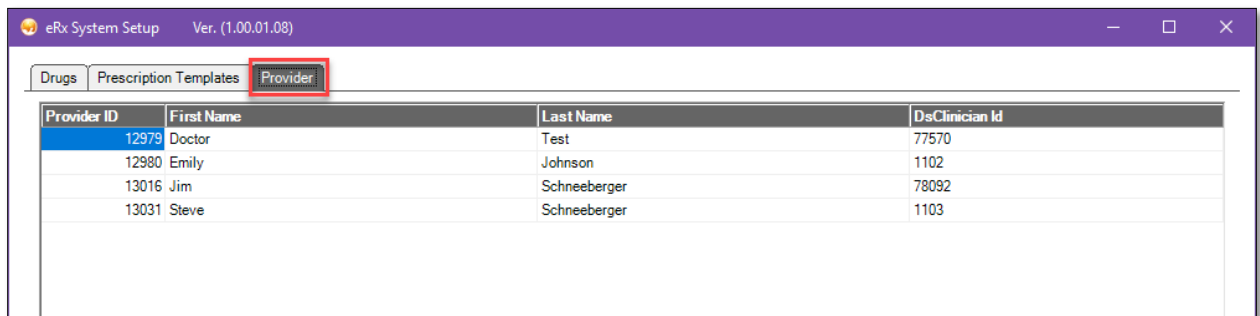
The **Save As** button on the bottom right of existing Prescription Templates allows the user to duplicate the template and make the appropriate changes without having to start a new template.



Existing Prescriptions Templates can be edited by clicking on the desired template and adding/removing items by clicking the check boxes.

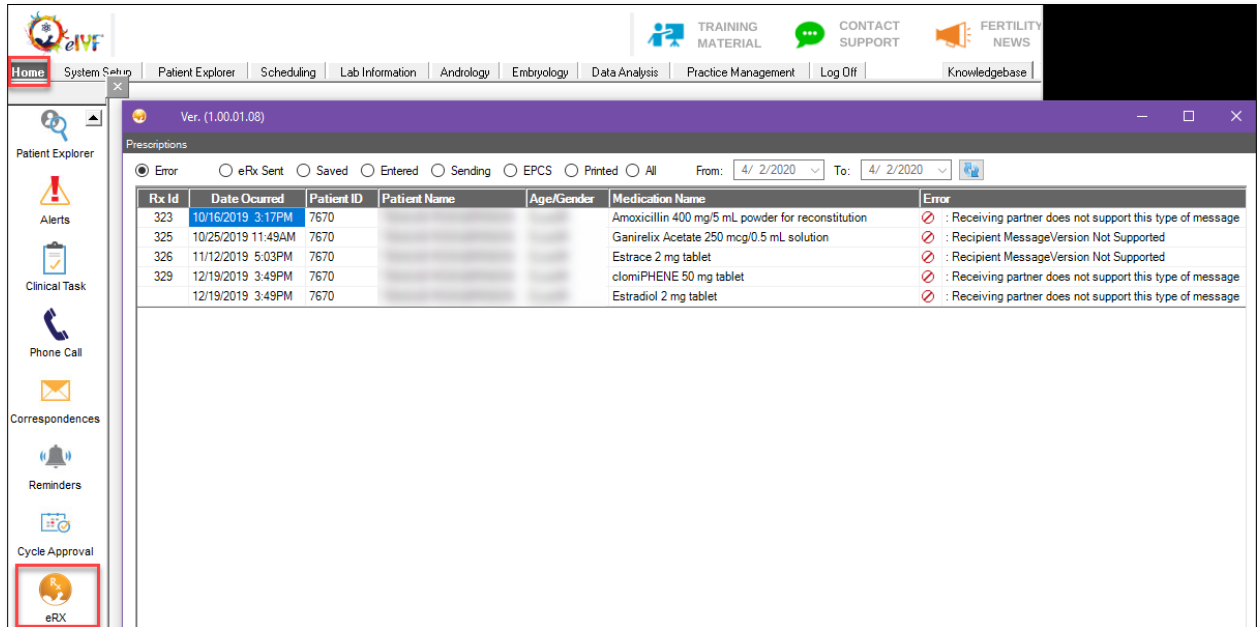
Provider

The Provider window will display the providers that are currently setup to send out prescriptions through eRX. To add or remove a provider, please contact eIVF Support (Support@eIVF.net).



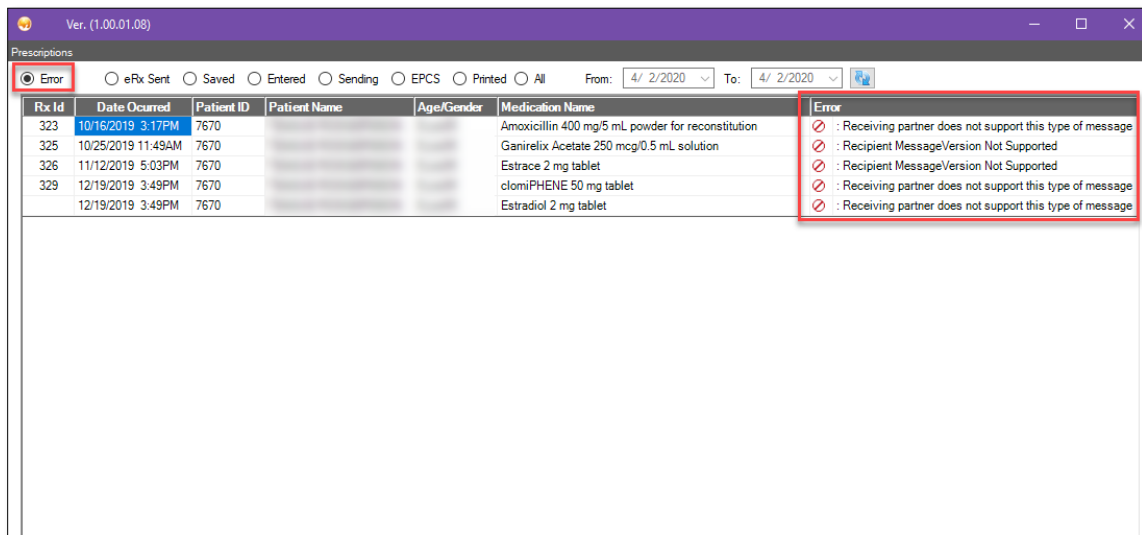
eRX – Home Screen

Users are able to access the eRX overview window from the Home screen, by clicking on the eRX icon on the vertical menu.



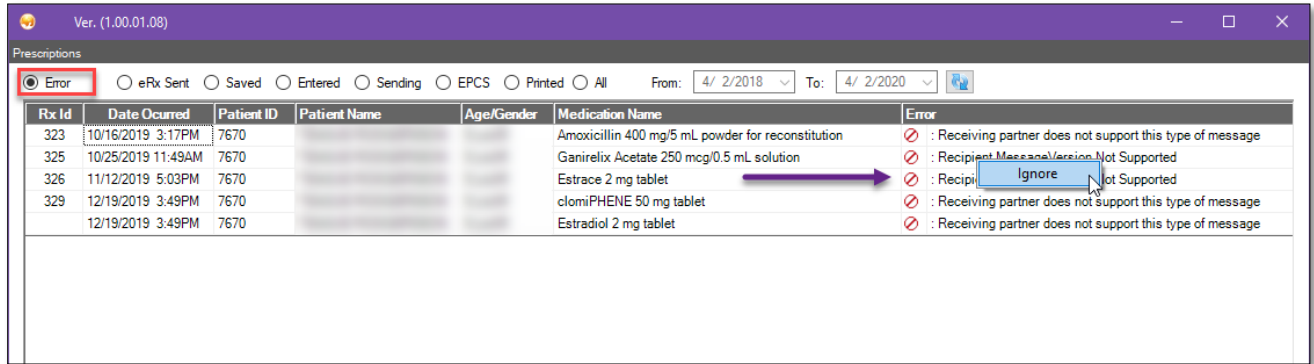
Error

The default radio button on eRX is the *Error* screen. It will display all transmission errors between eIVF and the pharmacy. This will show the prescriptions that have not been successfully sent.

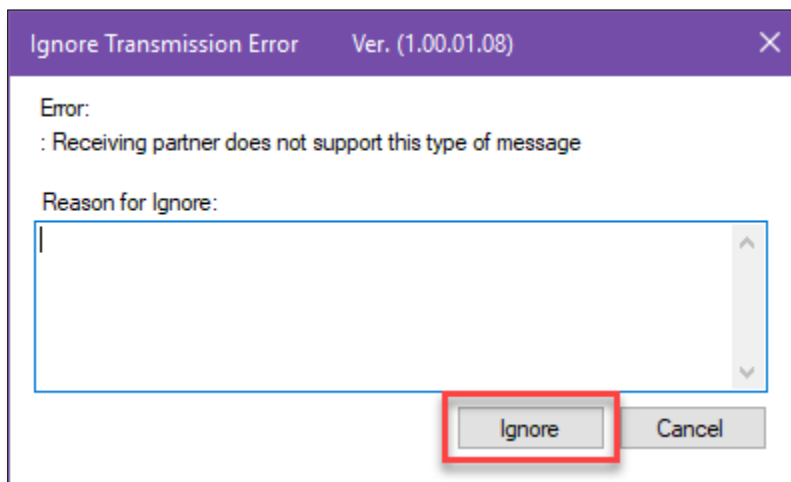


Please contact eIVF Support (Support@eIVF.net) to further assist with the transmission errors.

Once the issue has been resolved, the user will right click on the line item and click *Ignore*.



A pop-up window will appear for the user to enter the reason this error can now be ignored.



eRX Sent

This radio button will display all prescriptions that have been successfully sent to the pharmacy. The green checkmark is an indicator that the pharmacy has received the prescription.

Ver. (1.00.01.08)

Prescriptions

eRX Sent Saved Entered Sending EPCS Printed All

From: 4/ 2/2017 To: 4/ 2/2020

Rx Id	Patient ID	Patient Name	Prescription	Qty	Status	Date/Time	Pharmacy	Provider
115	6745		Megestrol (oral - tablet)	10	eRXSent	05/11/2017 3:26PM	Mail Order Pharmacy 10.6	Doctor Test, MD
118	6745		Megestrol (oral - tablet)	10	eRXSent	05/17/2017 11:56AM	Mail Order Pharmacy 10.6	Doctor Test, MD
120	7684		Bystolic (oral - tablet)	1	eRXSent	05/18/2017 4:45PM	VA Pharmacy Store 10.6	Doctor Test, MD
130	7670		AndroGel 2.5 g Packets (transdermal - gel)	1	eRXSent	10/30/2018 1:37PM	VA Pharmacy Store 10.6	Doctor Test, MD
174	6745		Megestrol (oral - tablet)	10	eRXSent	02/13/2018 6:06PM	Mail Order Pharmacy 10.6	Doctor Test, MD
176	6745		Syringe	20	eRXSent	02/22/2018 5:17PM	Mail Order Pharmacy 10.6	Doctor Test, MD
			Follistim Pen Device	1	eRXSent			
			Menopur (subcutaneous - powder for	25	eRXSent			
			Crinone (vaginal - gel)	60	eRXSent			
			Ganirelix Acetate (subcutaneous -	6	eRXSent			
			Injection Kit	1	eRXSent			
			Needles	20	eRXSent			
			Follistim AQ Cartridge (subcutaneous -	5	eRXSent			
177	6745		Alora (transdermal - film, extended	1	eRXSent	02/23/2018 12:10PM	Mail Order Pharmacy 10.6	Jim Schneeberger
			Estrace (oral - tablet)	1	eRXSent			
179	7697		Percoet 5/325 (oral - tablet)	1	eRXSent	02/26/2018 10:27AM	VA Pharmacy Store 10.6	Doctor Test, MD
180	6745		Syringe	20	eRXSent	02/28/2018 12:54PM	Mail Order Pharmacy 10.6	Steve T. Schneeberger
			Follistim Pen Device	1	eRXSent			
			Menopur (subcutaneous - powder for	25	eRXSent			
			Crinone (vaginal - gel)	60	eRXSent			
			Ganirelix Acetate (subcutaneous -	6	eRXSent			
			Injection Kit	1	eRXSent			
			Needles	20	eRXSent			

Saved

This radio button will display prescriptions that have been created and saved – these have *NOT* been sent. The user is able to open the saved prescription at any time and click **Send** for it to be sent to the pharmacy.

Ver. (1.00.01.08)

Prescriptions

eRX Sent Saved Entered Sending EPCS Printed All

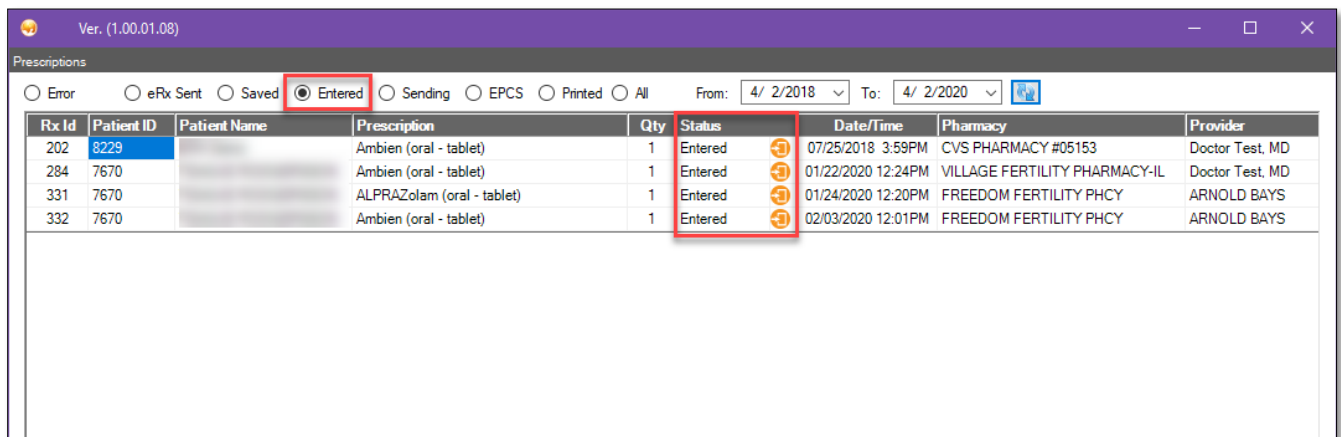
From: 4/ 2/2017 To: 4/ 2/2020

Rx Id	Patient ID	Patient Name	Prescription	Qty	Status	Date/Time	Pharmacy	Provider
114	7641		Gonal-F (subcutaneous - powder for	1	Saved		Smart Pharmacy	Emily Johnson, M.D.
117	6758		Azithromycin 5 Day Dose Pack (oral -	1	Saved		Smart Pharmacy	Doctor Test, MD
123	7709		Gonal-f RFF Pen (subcutaneous -	1	Saved		Smart Pharmacy	Doctor Test, MD
			Follistim AQ Cartridge (subcutaneous -	1	Saved			
			Menopur (subcutaneous - powder for	1	Saved			
			Leuprolide (subcutaneous - kit)	1	Saved			
			Ganirelix Acetate (subcutaneous -	1	Saved			
			Cetrotide (subcutaneous - powder for	1	Saved			
124	7641		Gonal-F (subcutaneous - powder for	1	Saved		Smart Pharmacy	Doctor Test, MD
125	7640		Gonal-F (subcutaneous - powder for	1	Saved		Smart Pharmacy	Doctor Test, MD
126	7640		Gonal-F (subcutaneous - powder for	1	Saved		Smart Pharmacy	Doctor Test, MD
129	7689		Augmentin (oral - tablet)	1	Saved		Smart Pharmacy	Emily Johnson, M.D.
131	7672		Femara (oral - tablet)	32	Saved		Kings Pharmacy Park Slope	Doctor Test, MD
132	7672		Letrozole (oral - tablet)	30	Saved		Kings Pharmacy Park Slope	Doctor Test, MD
134	8014		Cytotec (oral - tablet)	1	Saved	10/11/2017 5:59 PM	BAYLOR MEDICAL PLAZA	Emily Johnson, M.D.
135	6467		Syringe	1	Saved		FREEDOM FERTILITY PHCY	Emily Johnson, M.D.
136	7689		Follistim AQ Cartridge (subcutaneous -	1	Saved	11/3/2017 10:17 AM	AVELLA OF SCOTTSDALE, INC	Doctor Test, MD
			Gonal-f RFF Pen (subcutaneous -	1	Saved		FREEDOM FERTILITY PHCY	
			HYDROcodone-acetaminophen (oral -	1	Saved			
			Gonal-F (subcutaneous - powder for	1	Saved		La Jolla Discount Pharmacy	
139	7934		Gonal-f RFF Pen (subcutaneous -	3	Saved		SMP Pharmacy Solutions	Jim Schneeberger
			Ovidrel (subcutaneous - solution)	1	Saved			
			Injection Kit	1	Saved			

Entered

This radio button will display prescriptions that are considered controlled substances and require *Two-Factor Authentication* through the **EPCS*** tab in order to be sent successfully to the pharmacy. These prescriptions have *NOT* been sent.

* Please refer to pages 11-13 of this user guide to review this process.



Ver. (1.00.01.08)

Prescriptions

Error eRx Sent Saved Entered Sending EPCS Printed All

From: 4/ 2/2018 To: 4/ 2/2020

Rx Id	Patient ID	Patient Name	Prescription	Qty	Status	Date/Time	Pharmacy	Provider
202	8229		Ambien (oral - tablet)	1	Entered	07/25/2018 3:59PM	CVS PHARMACY #05153	Doctor Test, MD
284	7670		Ambien (oral - tablet)	1	Entered	01/22/2020 12:24PM	VILLAGE FERTILITY PHARMACY-IL	Doctor Test, MD
331	7670		ALPRAZolam (oral - tablet)	1	Entered	01/24/2020 12:20PM	FREEDOM FERTILITY PHCY	ARNOLD BAYS
332	7670		Ambien (oral - tablet)	1	Entered	02/03/2020 12:01PM	FREEDOM FERTILITY PHCY	ARNOLD BAYS

Sending

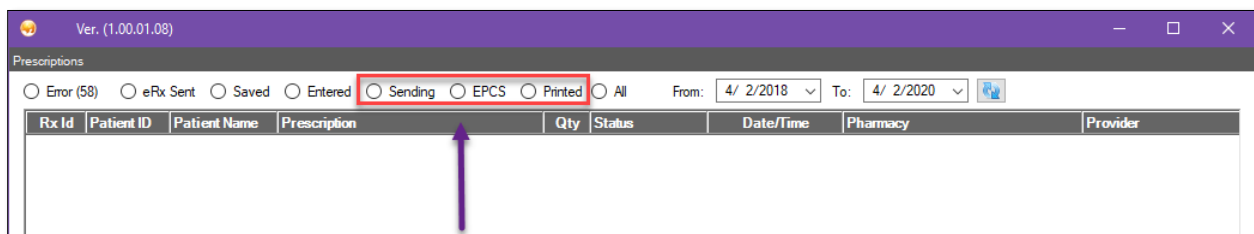
This radio button will display prescription orders that are in the process of being sent to the pharmacy.

EPCS

The data from this radio button is now being displayed under the **Entered** status. This option will be no longer be visible in a future eIVF build.

Printed

Please take note that printing is **NOT** an option with eRX. This option will be no longer be visible in a future eIVF build.



Ver. (1.00.01.08)

Prescriptions

Error (58) eRx Sent Saved Entered Sending EPCS Printed All

From: 4/ 2/2018 To: 4/ 2/2020

Rx Id	Patient ID	Patient Name	Prescription	Qty	Status	Date/Time	Pharmacy	Provider
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All

This radio button will display all prescriptions, regardless of the status, within the selected date range.

Ver. (1.00.01.08)

Prescriptions

Error eRx Sent Saved Entered Sending EPCS Printed All

From: 4/ 2/2018 To: 4/ 2/2020

Rx Id	Patient ID	Patient Name	Prescription	Qty	Status	Date/Time	Pharmacy	Provider
301	7670		18g 1.5 inch needle	1	eRxSent	06/04/2019 12:39PM	RTBC Test PBMF-Mail	Doctor Test, MD
302	8566		Unison (oral - tablet)	3	Saved		UT Southwestern	Emily Johnson, M.D.
303	7670		Amoxicillin (oral - liquid)	1	Saved		RTBC Test PBMF-Mail	Emily Johnson, M.D.
304	7670		Amoxicillin (oral - liquid)	1	eRxSent	06/14/2019 4:19PM	RTBC Test PBMF-Mail	Emily Johnson, M.D.
306	7670		Amoxicillin (oral - liquid)	1	eRxSent	07/23/2019 11:16AM	RTBC Test PBMF-Mail	Emily Johnson, M.D.
307	7670		Amoxicillin (oral - liquid)	1	Saved		RTBC Test PBMF-Mail	Emily Johnson, M.D.
308	7670		Amoxicillin (oral - liquid)	1	Saved		RTBC Test PBMF-Mail	Emily Johnson, M.D.
309	7670		Follistim AQ Cartridge (subcutaneous - Injection Kit)	3	Ignored	10/16/2019 1:04PM	PBMC MAIL ORDER SERVICE	Emily Johnson, M.D.
				1	Ignored	10/25/2019 1:05PM		
310	7670		Amoxicillin (oral - liquid)	1	eRxSent	08/15/2019 4:58PM	RTBC Test PBMF-Mail	Emily Johnson, M.D.
311	7670		Reclipsen (oral - tablet)	14	Ignored	10/29/2019 11:21AM	FREEDOM FERTILITY PHCY	Emily Johnson, M.D.
314	7670		Amoxicillin (oral - liquid)	1	Ignored	10/29/2019 1:43PM	PBMA MAIL ORDER SERVICE	Emily Johnson, M.D.
315	7670		Pregnyl (intramuscular - powder for Injection Kit)	1	Saved		RTBC Test PBMF-Mail	Emily Johnson, M.D.
316	7670		Follistim AQ Cartridge (subcutaneous - Injection Kit)	3	Saved		FREEDOM FERTILITY PHCY	Doctor Test, MD
				1	Saved		MDR Encino Pharmacy	
			ALPRAZolam (oral - tablet)	14	Saved		Sound Shore Pharmacy-Mount	
			Ovidrel (subcutaneous - solution)	1	Saved		CVS Pharmacy # 302	
319	7670		Gonal-F (subcutaneous - powder for Injection Kit)	1	eRxSent	10/04/2019 4:52PM	RTBC Test PBMF-Mail	Emily Johnson, M.D.
320	7670		Gonal-F (subcutaneous - powder for Injection Kit)	1	eRxSent	10/04/2019 5:40PM	RTBC Test PBMF-Mail	Emily Johnson, M.D.
321	7670		Aspirin (oral - tablet, chewable)	5	eRxSent	10/04/2019 5:44PM	RTBC Test PBMF-Mail	Emily Johnson, M.D.
322	7670		Doxycycline Hyclate (oral - tablet)	14	eRxSent	10/15/2019 3:22PM	MDR Encino Pharmacy	Emily Johnson, M.D.
323	7670		Amoxicillin (oral - liquid)	1	Error	10/16/2019 3:17PM	FREEDOM FERTILITY PHCY	Emily Johnson, M.D.
324	8427		Follistim AQ Cartridge (subcutaneous - Injection Kit)	1	Saved		FREEDOM FERTILITY PHCY	Emily Johnson, M.D.